



## Request for Quotation (RFQ)

**Upgrading hand pump to Mini-water yard - in Zallengi -Abata (Kalgo Village) within Central Darfur State**

**RFQ Number: BHA /KHT/ PR1010613**

**Project: BHA**

**Date: 02/04/2023**

**From:** Near East Foundation

**Address:** [siten Street, Juba Junction, Home 247, Block 85, Mamora PO Box 82, Khartoum Sudan]

**Date:** The Near East Foundation (NEF) / Sudan office is seeking qualified offers for the above-mentioned supply services. Individual/Firm/Institution is kindly invited to submit your best and final Bids for the requested services. Your bid could form the basis for a contract between your Individual/Firm/Institution and the Near East Foundation.

To enable you to submit the bid, please find enclosed:

1. Annex I: TOR Terms of Reference containing a description of NEF requirements for which these services are being sought;
2. Annex II: Delivery location.
3. Annex III: bid Submission Form, to be completed and returned with your bid

This letter is not to be construed in any way as an offer to contract with you as Individual/Firm/Institution.

### **Manner of Submission**

1. Your bid shall be prepared in the English language.
2. Your bid shall comprise the following documents:
  - a. Final Priced bid.
  - b. Bid submission form.
  - c. Past performance with similar works completed inside Sudan, certified by end users.
  - d. General description of the work details that was previously completed.
  - e. Provide more than one options if available.
  - f. Provide the time of completion, validity of the bid and warranty.
3. You are free to quote in **SDG or USD. If in USD, NEF will provide a cheque with the amount at the final inspection/ acceptance at the final destination.**



4. Interested companies, and enterprises can download the tender documents from <http://www.sudanbid.com/>.
5. Bids must be submitted through Email to [procurementsudan@neareast.org](mailto:procurementsudan@neareast.org) prepared in PDF format fully signed and stamped, before the set deadline.
6. Subject Line: **Upgrading hand pump to Mini-water yard - in Zallengi -Abata (Kalgo Village) within Central Darfur State**
7. In the body of the email please indicate your company's official name and full address.
8. All pages of the bid must be signed by the duly authorized manager and stamped with the business stamp.
9. Bid must be received by NEF at the above aforementioned means on or before **13<sup>th</sup> April 2023, 11:59 PM** Sudan time. Any bid received after this date may be rejected. NEF may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective proposers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by NEF at its own initiative or in response to a clarification requested by a prospective proposer.
10. You are requested to hold your bid valid for **30 days** from the deadline for submission. NEF will make its best effort to select Individual/firm/institution within this period.
11. The contract will be fixed price contract covering all works related to this provision.
12. Please note that the cost of preparing a bid and of negotiating a contract, including any related travel, is not reimbursable nor can it be included as a direct cost of the assignment.
13. Any requests for clarification should be referred to the email address set above in writing and before the deadline to submit bids. Any written reply to a particular question may be copied to all other invited firms/institutions, at the discretion of NEF.
14. Near East Foundation is not committed to award based on the lowest bids.
15. All suppliers doing business with NEF should maintain high standards on ethical issues, respect and apply basic human and social rights, ensure non-exploitation of child labor, and give fair working conditions to their staff. NEF reserves the right to reject quotations provided by suppliers not meeting these standards. Vendors doing business with NEF will be screened on anti-corruption due diligence before confirming an order or contract.
16. **Kindly note that it is mandatory to provide all requested documents and fill all the below required forms.**
17. **Only companies with previous experience on similar task will be accepted.**



## ANNEX I: TERMS OF REFERENCES

### A. Purpose and Scope of Assignment

The Near East Foundation Sudan office is seeking qualified bidder to complete the **RFQ for Upgrading hand pump to Mini-water yard - in Zallengi -Abata (Kalgo Village) within Central Darfur State** NEF desires to enter into a firm fixed price contract for provision works, with the scope outlined in the attached BOQ and location. Any change to the scope/ cost or time of completion should be in writing and after both parties review the reason for the change and the impact on the above factors and additional works must not start before final approvals by both parties in writing on the proposed changes.

**B.** The contractor shall complete all the works within the period of performance of the contract, any delay that is not under an approved change order by both parties will subject the contractor to delay penalties (1% of the contract value per day up to 15 days after which NEF has the right to terminate the contract).

### C. Service Standards

The Contractor shall provide all original materials from the manufacturing company, complete the work, under supervision from NEF point of contact in the field, and submit a formal notification of completion to initiate the final inspection / approval stage. NEF will pay only for completed and inspected works after completion and based on the report from NEF supervising staff.

### D. Quality Control for the Services

The Contractor shall establish and operate to monitor on a regular and continual basis the quality of works provided to NEF, the contractor must share and implement its own quality control process with the supervising NEF staff.

NEF reserves the right to conduct its own quality control inspection any time during the contract period.

The Contractor warrants that all personnel assigned to handle NEF works shall have a strong experience and the capacity to complete the works at the highest quality possible.

### E. Scope of work:

**ANNEX II: Upgrading hand pump to Mini-water yard - in Zallengi -Abata (Kalgo Village) within Central Darfur State**

Location	Address
Central Darfur	. Zallengi -Abata (Kalgo Village)



Project Name: Humanitarian Support for IDPs and vulnerable population in WASH, Agriculture and Food Security in - CDS						
Bill of quantity for upgrading hand pump to Mini-water yard - in Zallengi -Abata cluster ( Kalgo village)						
Information: "Information: Location, Abata [Kalgo]- Total Depth 35- 50 m						
#	Job	Item description	Unit	Qty	Unit Cost	Total Cost
1	Mobilization	Mobilization and embolization of the technical team and equipment	Job	2		
2	Cleaning and surface preparation	Removal of the existing hand pump head, Apron and cleaning of the yard	Job	1		
3	Installation of Solar submersible pump	Installation of Solar Submersible pump (Gurondfus) 1.1/4 - to 2 inch, Pump Drop Cable size to suit electric requirement of the motor, using GL pipes to install the pump equivalent to the borehole depth (37-45m), Switch box for the system, Connection Box (Good quality, with circuit breaker) , installation of Solar panels (350 w) using heavy iron angle fixed on the top of the elevated tank. And the tower to be raised to 3 m height.	Set	1		
4	Power supply Unit	Fixing back up power supply unit including Generator engine equivalent to Perkins 7-10 KVA one set, and power switch panel.	Set	1		
5	Generator house	Building of generator house 3X3X2 m with iron sheets with one door and two windows for proper ventilation, the work including fixing of the generator in solid concrete plat form, and plastering with cement all the inside house 3x3m	Job	1		



6	Construction of fence	Construct 15X15X3m fence, using metallic heavy iron pipe (1.5mm) fixed to the ground using solid concrete, the hole dimensions 30x30x50 cm) and fix Concertina above the fence, the fence should be resistance to wind speed 50Km/hr	Unit	1		
7	Installation of elevated Metallic tank	Metallic tank 21 m3 using heavy iron sheets cylinder shape, inlet & out let using 2-inch GL pipes, silver paints, with donor and NEF logos printed in two sides (75X75cm size).	Unit	1		
8	Metallic Tower	Building of 4 tower pads (1X1X1m) raised up to 4 m height tower using steel beams heavy materials, fixing of attached ladder	Set	1		
9	Construction of water tap points	Construction of two water tap points with 14 taps each using heavy duty and easy use taps, each tap point fixed to concrete slab raised at 1.5 m wall with smooth concrete drainage system.	Point	2		
10	Construction of donkey cart distribution point	One donkey cart distribution point, using 2inch GL pipe and 4 m hose, building of good drainage system	Point	1		
11	Animal trough	Construction/fixing of 2 standard metallic animal troughs.	Pcs	2		
12	Plat form of the internal yard	Plaster all the internal yard 15x15m with inter-locks our concrete with a good drainage slope.	job	1		
		<b>Total amount</b>				

**Note: For any technical related questions kindly contact below number**

**+249912170447**



**ANNEX III: BID SUBMISSION FORM**

**Ref: BHA /KHT/ PR1010613**

**TO: Near East Foundation**

Dear Sir/Madam:

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply the required services for the sum as may be ascertained in accordance with the Price Component attached herewith and made part of this bid.

We undertake, if our bid is accepted, to commence and complete delivery of all items in the contract within the time frame stipulated. We understand that you are not bound to accept any bid you may receive and that a binding contract would result only after final bid analysis are concluded.

**Priced BOQ:**

(Insert your detailed BOQ based on the design proposed and the location of work).

**Turnaround Time (delivery time)**

\_\_\_\_\_ Days after signing the contract by both parties.

Dated \_\_\_\_\_

Signature \_\_\_\_\_

Validity of the offer: \_\_\_\_\_ Days

Duly authorized to sign bid for and on behalf of:



### Contractor Information

Information about the company/ business

معلومات عن الشركة / النشاط التجاري

	<b>Name of the company/ organization/ service provider as mention in the registration documents</b>
	<b>Address (road, city, state, country)</b>

Please attach: A copy of the registration papers (Key individuals Information: like the general manager, finance manager, board of directors (in case of more than one key individual exist, then each one of them should fill the form separately).

	<b>Name in English as in the ID or Passport</b>
	<b>Place of birth: Country / City</b>
	<b>Date of birth</b>
	<b>Nationality of the person</b>

**Please attach a copy of Personal ID or the Passport**